

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	09-03-2026 18:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	09-03-2026 18:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Uttarakhand
विभाग का नाम/Department Name	Rural Development Department Uttarakhand
संगठन का नाम/Organisation Name	Watershed Management Directorate
कार्यालय का नाम/Office Name	Dehradun
वस्तु श्रेणी /Item Category	Financial Advisory Services - Onsite; SNA Account Reconciliation, Balance Sheet, MPR Monitoring & Evaluation, Valuation of Budget & Expenditure, GST TDS/Income Tax, Internal Auditing & Other Financial Advisory
अनुबंध अवधि /Contract Period	11 Month(s) 7 Day(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	16 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	7 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य / Estimated Bid Value	400000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
-------------------	----

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
-------------------	----

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
-------------------------------	-----

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference

No

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Number of years of experience as on date of which at least XX years should be in providing similar advisory services to Government departments, PSUs, PSBs, Municipalities and centrally funded institutions.:Expertise in SNA Account Reconciliation, Balance Sheet, MPR Monitoring & Evaluation, Valuation of Budget & Expenditure, GST TDS/Income Tax, Internal Auditing & Other Financial Advisory

Scope of work to be uploaded by buyer:[1772191464.pdf](https://www.scribd.com/document/1772191464)

Financial Advisory Services - Onsite; SNA Account Reconciliation, Balance Sheet, MPR Monitoring & Evaluation, Valuation Of Budget & Expenditure, GST TDS/Income Tax, Internal Auditing & Other Financial Advisory (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Deployment Location	Onsite
Category of financial advisory service	SNA Account Reconciliation, Balance Sheet, MPR Monitoring & Evaluation, Valuation of Budget & Expenditure, GST TDS/Income Tax, Internal Auditing & Other Financial Advisory

विवरण/ Specification	मूल्य/ Values
Sub-category of Financial Advisory Services	Filing GST , Filing TDS , Bookkeeping Support , SNA Account Reconciliation, Balance Sheet, MPR Monitoring & Evaluation, Valuation of Budget & Expenditure, GST TDS/Income Tax, Internal Auditing & Other Financial Advisory
Financial Advisory Reports	Yes
Frequency of Progress Report	Monthly
Type of Professional/Resources required	Financial Consultant , Tax expert , GST expert , Financial Analyst , Financial advisor , Banking expert , SNA Account Reconciliation, Balance Sheet, MPR Monitoring & Evaluation, Valuation of Budget & Expenditure, GST TDS/Income Tax, Internal Auditing & Other Financial Advisory
Qualification of Professional/Resources required	CA
Certification of Professional/Resources required	Master's in Business Finance (by ICAI) , Valuation (by ICAI) , Certified internal auditor (ICAI) , Certified valuer by ICAI
Total Experience of Professionals / Resources (In years)	More than 10 Years
एडऑन /Addon(s)	
Post Financial Advisory Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
--	----

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	SOHAN SINGH RAWAT	248001,Office of the Chief Project Director Watershed Management Directorate Indira Nagar,Forest Colony Dehradun Uttarakhand	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

2. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

अस्वीकरण/**Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional

terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

SPRING AND RIVER REJUVENATION AUTHORITY

Telephone No: 0135-2768712, 0135-2760170

E-mail:sarraultarakhand@gmail.com Web-site:wmduk.gov.in

Engaging Chartered Accountant form for providing Financial Services

1. BACKGROUND

In the light of the conditions becoming increasingly difficult day by day for local life due to global climate change and man-made factors and continuously drying up water sources in the state of Uttarakhand in the last few decades, there is a need to identify the natural water sources and rainfed rivers of the state using scientific methods and achieve the goal of revitalization of rivers and continuous flow in water sources by treating them in a phased manner through various soil and moisture conservation interventions like- check dams, contour trenches, recharge pits etc.

To achieve this, the interventions of various line departments needs to be integrated. In view of the, after due consideration, the government has decided to establish Spring and River Rejuvenation Authority (SARRA) under the Watershed Management Directorate.

It will be the Nodal authority of the State for capacity development of various line departments, Institutes, N.G.O of the State and Watershed Department for Scientific planning, implementation & financing and monitoring & evaluation of Spring and River Rejuvenation programmes in the State of Uttarakhand.

2. DESCRIPTION

The purpose of establishment of Spring and River Rejuvenation Authority (SARRA) at State level is to identify all the water sources of the state which need to be rejuvenated on priority to ensure increase in water discharge and perennially of the spring and rainfed rivers. measurement and monitoring by ensuring community participation of local people for sustainable flow of rain-fed rivers etc.

3. COMPONENTS

The work to be performed by the mentioned authority (SARRA) will mainly be as follows:

- a) Assessment
- b) Planning and Financing
- c) Implementation
- d) Monitoring & Evaluation
- e) Capacity Development

4. NEED FOR CONSULTANCY SUPPORT

Project is implemented through various departments in all 13 districts of Uttarakhand. It is important that timely and effective reconciliation of funds disbursed by SARRA is done so that accurate financial progress can be reported. For this purpose, SARRA is willing to seek support from Consulting agencies to provide financial services as per the scope of work.

5. SCOPE OF WORK

The assignment shall include, but not be limited to, the following components:

1. Reconciliation of funds disbursed to various Implementing agencies by Spring and River Rejuvenation Authority on the basis of Bank Payment portal and Bank st. on monthly basis.
2. Filing of GST TDS and IT TDS return of State SARRA Centre.
3. Apply for Tax Exemption of SARRA Society
4. Look after all tax compliances and prepare and submit prompt reply to all notices.
5. Preparation of Annual Financial Statements
6. Filing of ITR of SAARA and other forms required for tax exempted societies.

6. Implementing Agencies

SARRA disburses funds to Sate SARRA centre and to following District implementing agencies.

SN	District Name	Name of Department
1	Almora	DPD, Watershed, Almora
2	Bageshwar	District Dev. Officer, Bageshwar
3	Nainital	DPD, Watershed, Nainital
4	Champawat	Executive Engineer Minor Irrigation Dept., Champawat
	Dehradun	Irrigation Department
5	Pithoragarh	DPD, Watershed, Almora
6	US Nagar	Executive Engineer Irrigation Dept., US Nagar
7	Chamoli	Executive Engineer Irrigation Dept., Kothiyalsain, Chamoli
8	Rudraprayag	DPD, Watershed , Rudraprayag
9	Pauri Garhwal	DPD, Watershed, Kotdwar, Pauri Garhwal
10	Tehri	DPD, Watershed, Tehri Garhwal
11	Uttarkashi	DPD, Watershed, Uttarkashi
12	Haridwar	Chief Agriculture Officer, Haridwar
13	Dehradun	Irrigation Department

7. Minimum Qualification & Eligibility Criteria for Chartered Accountant Firm

1. The Chartered Accountant Firm should have been in operation for at least ten (10) years from the date of its registration.
2. The Chartered Accountant Firm should have its registered Head Office in the State of Uttarakhand.
3. The Chartered Accountant Firm should be registered with the Institute of Chartered Accountants of India (ICAI) and should possess valid Income Tax Permanent Account Number (PAN) and Goods and Services Tax Registration(GSTIN).
Copies of relevant certificates shall be submitted.

4. The Chartered Accountant Firm should have a valid Peer Review Certificate issued by the Peer Review Board/Council of the Institute of Chartered Accountants of India (ICAI).
5. The CA Firm should have a minimum of five (05) FCA Partners, out of which at least two (02) partners should possess a valid Diploma in Information System Audit (DISA).
6. The average annual revenue of the Firm during the last three (03) financial years (FY 2022-23, 2023-24 and 2024- 25), should be more than ₹1 crore per annum. The same shall be assessed based on Income Tax Returns (ITR) and Audited Annual Accounts submitted by the Firm.
7. The Firm should have experience in the following areas:
 - (a) Preparation and finalization of Annual Accounts of Urban Local Bodies / State Government Funded Institutions / Central Government Funded Institutions /Externally Aided Projects.
 - (b) Filing of e-TDS Returns under the Income Tax Act.
 - (c) Filing of GST Returns and handling GST Appeal Matters.
 - (d) Statutory Audit of Government Funded Institutions and PSUs .
 - (e) Internal Audit of Government Funded Institutions and PSUs.
8. The bidder must submit documentary evidence in support of meeting each of the above minimum qualification criteria. A simple undertaking by the bidder for any of the stated criteria shall not be considered sufficient. All documentary proofs must be listed on the Firm's letterhead and enclosed with the Technical Bid.
9. A self-declaration shall be submitted by the CA Firm stating that:
 - o The Firm has not been blacklisted or barred by any Central University / Central Government / State Government / State Government Funded Institution during the last five (05) years.
 - o No disciplinary action has been taken against its existing partners/proprietor in the past and no disciplinary proceedings are pending against them during the last five (05) years by the Institute of Chartered Accountants of India (ICAI).

8. OUTPUTS/DELIVERABLES REQUIRED FROM THE CONSULTANT

Monthly report: Monthly reports on reconciliations and other works as per scope of work

Annual Report: Annual Financial Statements

9. COMPOSITION OF REVIEW COMMITTEE TO MONITOR CONSULTANT WORK

A committee consisting of following members shall monitor the consultant work and will be responsible for making available the data and information, conveying approvals and also deal with the problems if any faced by the consultant in executing the contractual obligations

The review committee will comprise of following five officers:

- | | | |
|--|---|-------------|
| 1. Chief Executive Office SARRA | - | Chairperson |
| 2. Additional Chief Executive Office SARRA | - | Member |
| 3. Deputy Director SARRA | - | Member |

The consultant will interact with the committee:

- (i) Before finalization of Financial Statements

(ii) As and when required.

10. REVIEW PROCEDURE TO MONITOR REPORTS -

The procedure of review will be as follows -

- 1- The consultant will submit the printed Reports in 2 Copies in English and will also provide an electronic copy of the same.
- 2- The consultant will incorporate the comments and suggestions of the Review Committee and submit the Final version of the Report in period not exceeding 15 days from the date of receiving the comments of the Review Committee.
- 3- If the work of the consultant is considered Non-Satisfactory, then contract can be terminated by the Client by giving notice in this regard.

11. PERIOD OF ASSIGNMENT- The duration of the consultancy would be for Two Years which can be extended on satisfactory performance

12. Payment Time period

Payment will be made on monthly submission of bill.

13. SUPPORT TO THE FIRM BY CLIENT

The project will provide key back-ground documentation to the team

The team leader of the Consulting Agency will be reporting to the SARRA headed by Additional Chief Executive Officer and comprising of a team of technical experts at WMD
